



Bynarize HRMS · Feature Sheet

Modern HR Management. Smarter Automation.

What it is

An AI-first HR platform to manage employees, attendance, leave, documents, payroll, certificates, IT assets and visitors — from one cloud workspace. Automate approvals, balances and reminders so HR focuses on people, not paperwork.

People	Workforce	Operations	Workplace	Intelligence	Admin
Employees, ESS, onboarding & exit	Attendance, leave, holidays & policies	Approvals, documents, certificates & payroll	IT assets & visitor management	AI, automation, reports & alerts	RBAC, settings, security & integrations

Cloud SaaS

Multi-tenant

Face attendance

AI Assistant

3-in-1 platform

From ₹45/employee

Scan in 2–3 minutes: Module → Key capabilities → Business value

Complete Feature Matrix

Every major customer-facing module — capabilities in one scan.

Module	Key Capabilities
Employee Management	Profiles, documents, org structure, lifecycle, directory, bulk import
Employee Self-Service	Leave, attendance, letters, payslips, certificates, AI assistant, exit
Onboarding & Exit	Single/bulk hire, welcome emails, exit checklists, interviews, auto-release
Attendance	Check-in/out, face & geo verify, shifts, policies, regularization, nightly close
Leave & Comp-Off	Types, policies, balances, accruals, annual reset, auto-approve, analytics
Approvals & Workflows	Multi-level flows, role approvers, rules, auto-approve, cascading alerts
Documents & Letters	Templates, AI drafts, bulk generate, QR verify, My Letters, email delivery
Certificate Management	Requirement engine, wallet, AI extraction, renewals, gating, audit packs
Payroll	Component catalog, attendance-driven runs, payslips, Form 16, registers & audit
IT Asset Management	Lifecycle, stock, procurement, contracts, audits, QR scan, alerts
Visitor Management	Requests, approvals, badges, overstay alerts, host scoring, analytics
AI & Automation	Assistant, extraction, drafting, intelligence, accruals, digests, reminders
Reports & Dashboards	Employee / manager / HR analytics, module dashboards, usage insights
Admin & Security	RBAC, tenant branding, SSO, encryption, audit trails, integrations

Employee & Workforce Capabilities

Profiles, self-service, attendance, leave and the manager experience.

Employee Management

- Profiles, employment & emergency data
- Documents with HR review
- Org structure, bands & locations
- Org chart & directory
- Lifecycle activate / deactivate
- Bulk Excel import

Employee Self-Service

- Dashboard with check-in & leave snapshot
- Apply leave / comp-off / regularization
- My Letters & payslips
- Certificate wallet + AI extract
- AI assistant for HR questions
- Resignation tracking

Attendance

- Web check-in / check-out
- Face, geo & network verification
- Shifts & attendance policies
- Regularization + approvals
- Nightly attendance close
- Register & analytics

Leave & Comp-Off

- Types, policies & eligibility
- Live balances + audit trail
- Monthly accrual & annual reset
- Comp-off earn / expiry automation
- SLA auto-approve option
- Leave intelligence & alerts

Onboarding & Exit

- Single & bulk onboarding
- Welcome / credential emails
- Exit approvals & checklists
- Exit interviews
- Auto-release on last working day

Manager Hub

- One approvals inbox
- Team availability before leave
- Leave-pattern intelligence
- Daily workforce digest email
- Team analytics & interviews

HR Operations, Workplace, AI & Automation

Documents, approvals, certificates, payroll, assets, visitors and smart automation.

Documents & Letters

- Template studio & signatories
- AI letter drafting
- Bulk generation & email delivery
- QR / public verification
- ESS My Letters requests

Approvals & Workflows

- Configurable multi-level flows
- Role-based approvers & rules
- Auto-approve routine requests
- Used across HR, assets & visitors
- Cascading notifications

Certificates

- Employee certificate wallet
- AI extraction on upload
- Requirement engine & control tower
- Deployment gating & audit packs

Payroll

- Dynamic salary component catalog
- Attendance-driven pay runs
- Payslips + ESS self-service
- Form 16 Part B & salary register export

IT Assets & Visitors

- Asset lifecycle & stockrooms
- Procurement, contracts, audits
- Visit requests, badges, reception
- Overstay alerts & host scoring
- QR / barcode scanning

AI & Automation

- AI assistant & policy Q&A
- Document extraction & OCR
- Leave / team intelligence
- Accruals, resets, digests
- Email, push, in-app & Teams

Administration, Insights & Business Benefits

Configure once. See everything. Get measurable HR outcomes.

Reports & Dashboards

- Employee & manager dashboards
- Leave / attendance analytics
- Certificate & visitor insights
- ITAM & payroll readiness views
- AI usage & storage analytics

Administration

- Org, holidays & policy config
- Roles & fine-grained RBAC
- Tenant branding & email templates
- Encrypted secrets vault
- Microsoft 365 SSO

Security & Integrations

- Tenant data isolation
- Encrypted sensitive fields
- Audit trails on key actions
- OpenAI / Gemini, Azure OCR, AWS face
- Email, FCM push, Microsoft Teams

Reduce Manual Work

Automate approvals, accruals and reminders

Centralize HR

One platform for people, assets & visitors

Empower Employees

Self-service for leave, letters and payslips

Faster Approvals

Routine requests clear automatically

Better Visibility

Live dashboards for every role

Smarter HR

AI assistant, extraction and insights

Ready to see it live?

bynarize.com/contact · hello@bynarize.com · +91 82629 95977 · 1-month free trial

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